MAINTENANCE REQUISITIONS

GSOC 0303

OVERVIEW

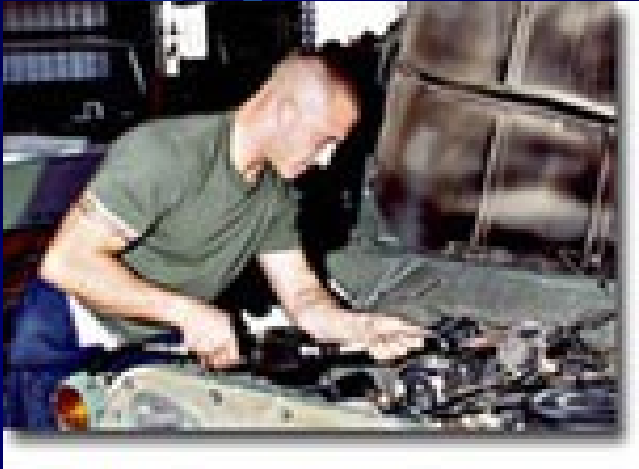Maintenance Requisitioning

ERO/EROSL

DTL/DPR

Cancellations

Modifications

Receipts

MARINE CORPS INTEGRATED MAINTENANCE MANAGEMENT SYSTEM (MIMMS)

MARINE CORPS INTEGRATED MAINTENANCE MANAGEMENT SYSTEM
(MIMMS)

Maximize equipment readiness with minimum use of maintenance resources.

ORGANIZATIONAL LEVEL OF MAINTENANCE

FIRST ECHELON - Primarily PMs

SECOND ECHELON - Performed by trained technicians/mechanics. PMs and CM according to technical publications.

INTERMEDIATE LEVEL OF MAINTENANCE

<u>THIRD ECHELON</u> - Replacement and limited repair of unserviceable parts and components.

<u>FOURTH ECHELON</u> - Minor overhaul of components, subassemblies, and end items.

DEPOT LEVEL OF MAINTENANCE

<u>FIFTH ECHELON</u> - Major overhaul or complete rebuild of subassemblies and major
end items.
Performed at Marine Corps Logistics Base Barstow, CA and Albany, GA.

EQUIPMENT REPAIR ORDER (ERO) (NAVMC 10245)

PURPOSE: Request performance of equipment maintenance.

RESPONSIBILITIES:

PREPARING ACTIVITY

MAINTENANCE SECTION

COMPOSITION

WHITE: The original copy is maintained in the Maintenance Record File

PINK: Administrative Copy

GREEN: Working copy for maintenance section

YELLOW: Owning Unit's receipt

RESPONSIBILITIES

1. Preparing Activity

2. Maintenance Activity

    a. Inspection

    b. Open ERO

EQUIPMENT REPAIR ORDER SHOPPING LIST (EROSL) (NAVMC 10925)

Used with the ERO to requisition, receipt for, cancel, and record partial issues and credits of repair parts and secondary repairables associated with equipment undergoing repair.

PREPARATION INSTRUCTIONS NAVMC 10925

Header Section

Transaction Section

"4" ADD (PARTS) TRANSACTION

USED TO REQUISITION REPAIR PARTS FOR GROUND EQUIPMENT.

QUIZ TIME

Q. What transaction is used to requisition repair parts for ground equipment?

Q. What is the form that is submitted to supply for requisitioning repair parts?

Q. What reference is used to show us the different blocks that should be filled out on the EROSL?

SUBMISSION OF THE EROSL

1. General: Source of support

2. Routing: Clerk's initials

3. Research: Screen for correctness

TECHNICAL RESEARCH (T&R) CLERK
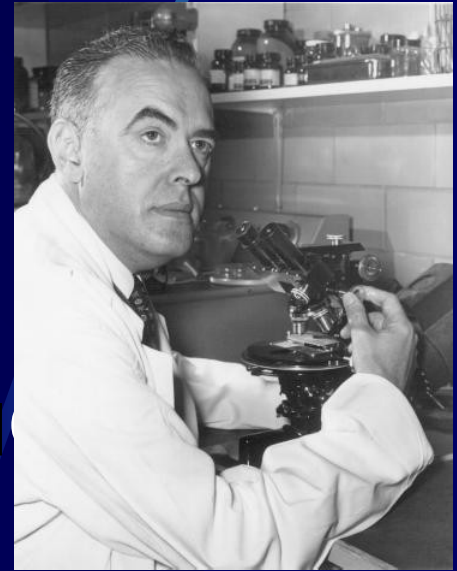
Verifies the NSN and Unit of Issue

Enters in remarks block, the unit price and the Stores Account Code (SAC)

Pass on to the Additional Demands Clerk

MIMMS/SASSY INTERFACE

MIMMS has to interface (talk to) SASSY.

Must interface for transaction to process.

Example: when a 4 ADD is inducted in MIMMS, a Z0A will in SASSY.

DAILY TRANSACTION LISTING (DTL)

PROVIDES VISIBILITY OF INPUT TRANSACTIONS WHICH WERE ACCEPTED INTO THE MIMMS-AIS OR REJECTED BECAUSE OF ERRORS FOR A GIVEN DAY.

Daily Transaction Listing

MIMMS FIELD MAINTENANCE SUBSYSTEM FOR_____
                              DAILY TRANSACTION LISTING ON 25 JANUARY 9* (*025)

--- TRANSACTIONS PROCESSED WITH NO ERRORS

4N2296   2520007860210001   21810*0246001   A13   EA*NOCOSTCODE   R 2L
A
8N2296   001ML205*3007085   *022
4AA03   3120010328322002   21810*0247005   A06   EA*NOCOSTCODE   R2A
A

--------------------------------------- TRANSACTIONS PROCESSED WITH NON-CRITICAL ERRORS

0E4J400000   0000   03   P
  C   019
0E4J400000   0000   K3403   P25
  C   019

-- TRANSACTIONS THAT DID NOT PROCESS

4N2111   1005000499422001   21810*0249001A13   HD   R PBSCREW
A 53 25 26 29
4N2302   1005000499422001   ML10582507003A06   EAAA500F1315002T   N2L
A 29

TRANSACTIONS PROCESSED WITHOUT ERRORS

Although the transaction has processed it does not mean it is correct.

TRANSACTIONS PROCESSED WITH NON-CRITICAL ERRORS

Recorded in the FMSS   database, but   have minor errors.

Identified by two asterisks   **

Provides an error code   02

TRANSACTIONS THAT DID NOT PROCESS

These transactions did not process due to critical errors and are not recorded in the FMSS database.

DAILY SASSY TRANSACTION LISTING (DSTL)

1. **General**. Provides a list of all SASSY transactions which were generated from MIMMS-AIS input.

2. **Purpose**. The DSTL provides visibility

of MIMMS-AIS requisitions in SASSY

to ensure the two systems are

interfacing REFERENCE: UM 4790-5 PAGE 17-3

QUIZ TIME

Q. What is the purpose of the DTL?

Q. What is the purpose of the DSTL?

Q. What reference gives us the error codes found on the DTL?

DAILY PROCESS REPORT (DPR)

1. Gives maintenance managers at all levels the visibility of active

2. Provides complete history of an ERO's in their shops. item in the maintenance cycle.

Daily Process Report

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DAILY PROCESS REPORT FOR _____

    SHOP SECTION _____   SUB-SHOP _____              01/25/9*              PAGE: 1
      ERO      TAM     ID     SERIAL #          JON        CAT  RDD    PRI      NSN-IN-MAINT   NOMEN    DCD
 DRIS  JOB-ID  ORF   EOT  CLOS
    AWTG-STAT   DEST-AAC   JOB-STATUS        PARTS CHARGE    ECH  QTY  X-EROS      MARES/DATE   DEFECT      DDL  DIS
  OWNER                              RCVD            DOCUMENT #     U/I   QTY     PRI         PARTS-NSN   PART-NAME
 STAT  DATE  DIC/EXC  NMCS  LKH  ADV

    AAA03     D1080    06102A   298548491      *NOCOSTCODE       N              06      2320-00-177-9258
TRUCK,UTIL        *023    AWGTINS   N    M
                   *024-SHT PART               0.00        2     1                                SUSP-
HOSE          001    21810
                                       M21810*247005       EA      2      06      3120-01-032-8322
BUSHING     BA    024    AE1            ML1


    J4024     A2130    04619A   54010001      **NOCOSTCODE      M              02      5820-00-892-0868  AN VRC
12    *288  *245    RPR-S        N    D
                   *289-SHT PART               0.00        2     1    K0024              LA-S2/*288    ANEW-
RPLC  126    169     21810
                                       M21810*286001       EA      1      02      5810-01-074-2685
INSTALLATI   BD   292     AE1          B56    2L
```

QUESTIONS

RECONCILIATION

Purpose:

To ensure that maintenance parts are properly processed and in the system.

RECONCILIATION

<u>Frequency</u>:

Supply and commodity will reconcile every <u>2</u> weeks.

<u>Results</u>:

All transactions will be inducted after reconciliation.

ANNOTATIONS

Should answer three questions:

1. What type of transaction was submitted?

2. When the transactions was submitted?

3. What was the quantity that the transaction affected?

ADDITIONAL DEMANDS MODIFIERS IN MIMMS

Reasons that modifications are done.

      1. Inaccurate keypunch.

      2. Changing situations or

CHANGE TRANSACTION

Transaction used to change a requisition is a 4 Card Change .

Creates a ZM1 modifier in SASSY.

Can only change data that does not impact funding.

"4" CARD CHANGE TRANSACTION

FOLLOW UPS

For MIMMS documents a normal SASSY

Follow up will be used.

ATA   AF_   AT1
AT4/ATD

CANCELLATION OF MIMMS DEMANDS

To cancel parts order in MIMMS and generate the required cancellation in SASSY you must process an

"8" CARD CANCELLATION TRANSACTION

"8" CARD RECEIPT/CANCELLATION

SC DIC	SUPP ADD	AUTH CODE	DATE REC	NEW ERO	FC	CC	
A 8	YMT	1	*036			AA	**COSTCODE

"8" CARD RECEIPT TRANSACTION

Material Usage Codes (MUCs) used in the document serial no. (i.e. 6, 7, 8 or 9).

"6"   For SL-3 components.
"7"   For corrective maintenance.
"8"   For modification instruction.
"9"   For preventive maintenance.

Example: M2181040036001
                              ↑
                         SL-3 component

"8" CARD RECEIPT TRANSACTION

Annotations. Annotate DASF/DCF with the
   type of receipt & the Authority Code
of quantity received and date
keypunched (i.e. 8/1 (3) *132)
Authority Codes: Ensures proper

   transaction is created in SASSY.

PRACTICAL APPLICATION

SUMMARY

MIMMS

ECHELONS OF MAINT.

ERO'S

EROSL'S

MIMMS REPORTS

RECONCILIATION

4 ADD

4 CHANGE

8 RECEIPTS

8 CANCELLATIONS